

M E M O R A N D U M

DATE: November 13, 2018
TIME: 8:00 am – 9:30 am
LOCATION: VIL 24-1
ATTENDED: Kurt Buxton, Jodie Cook, Ron Vanderhoff, Mike Evans, Christian Galindo, Dave Stevens, Ken Lee, Robert Farnsworth, Tina Maldini, Robert Morris

Department Chair Report:

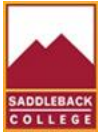
- Strong department performance – class enrollment improvement, new courses offering, internship expansion, part-time faculty recruitment
- Fall Plants Sales on November 15 & 16, 2018

Department Needs:

- Greenhouse Repair – Initial meeting with a contractor on November 26, 2018 to discuss the repair logistics and schedule.
- Additional Advisory Board Members Recruitment.

Advisory Board member comments:

1. Kudos for everyone's excellent performance in students' enrollment, internship expansion, part-time faculty recruitment for new courses in **Urban Farming and Wellness**.
2. Long term plan for the greenhouse needs to be carefully studied. Mike Evans suggested to research a couple of commercial greenhouse providers for a possible replacement of the existing greenhouse. (He will provide contact information for commercial greenhouse providers.)
3. Ron Vanderhoff suggested A. G. Kawamura may be a great choice for an additional advisory board member. (He will provide contact information for him.)
4. Kurt Buxton may also have some names for new advisory board member recommendation.



M E M O R A N D U M

DATE: April 16, 2018
TIME: 8:00 am – 9:30 am
LOCATION: VIL 24-1
ATTENDED: Kurt Buxton, Jodie Cook, Wes Murray, Ron Vanderhoff, Mike Evans
Robert Farnsworth, Ken Lee, Tina Maldini

Department Chair Report:

- MWD Water Conservation Innovative Technology Design Competition winning with \$10K grant award
- New certificate programs proposed – Urban Farming, Wellness Gardening
- 2-year Greenhouse Strategic Plan on progress – “Greenhouse to GREEN House”
- Spring Plants Sales on April 19 & 20, 2018

Department Project Report:

- Horticulture Therapy Garden collaboration with other departments: Culinary Arts, Dancing, Ceramics, Sculpture, Gerontology, Nursing, Human Services, Kinesiology
- Exploration of the idea of hosting “Sustainability and Wellness” Regional Conference

Department Needs:

- Greenhouse Upgrade and Replacement
- Design Mobile Technology Lab
- Part-time Faculty Recruitment Support
- Additional Advisory Board Members Recruitment Support

Advisory Board member comments:

1. Congratulations on winning MWD Competition for students and faculty.
2. Hearing many compliments from the local communities about the quality of student’s education and program – Kudos for everyone in the department
3. Cal Poly Pomona has been working with VA Long Beach Therapy Garden project, and, it may be a good contact to collaborate (Contact: James Bacerra w/ Cal Poly Pomona)
4. Overall, department has been performing wonderful with clear vision and dedication to the students, encouraging keeping up the excellent work



M E M O R A N D U M

DATE: November 28, 2017
TIME: 7:30 am – 8:45 am
LOCATION: VIL 24-1
ATTENDED: Kurt Buxton, Jodie Cook, Wes Murray, Greg Johansen, Dave Stevens, Ken Lee, Robert Farnsworth, Tina Maldini, Robert Morris

Department Chair Report:

- Our department is recognized as the top performer in ATAS Division regarding the enrollment management in program efficiency, including completion rate.
- New low unit certificate programs, Urban Farming and Wellness Gardening, have been proposed and under curriculum review and approval process.
- All necessary new courses for Urban Farming and Horticulture Therapy programs approved for offering - Introduction to Urban Farming course in Fall 2017, Introduction to Horticulture Therapy in Spring 2018.
- On-going inter-department curriculum collaboration – Culinary Arts, Gerontology, Ceramics
- 2-year Greenhouse Strategic Plan on progress – “Greenhouse to **GREEN** House”
- Fall Plants Sales on November 16 & 17, 2017

Department Project Report:

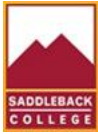
- MWD WWF Water saving Innovative Technology Competition & Wyland Water Saving Demo Garden

Department Needs:

- Greenhouse Repair/Replacement
- Design Mobile Technology Lab

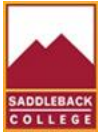
Advisory Board member comments:

1. Urban Farming – Check University of Oregon that has been incorporating it since 1980's, including Occupational Therapy program.
2. Holistic approach in sustainable landscape design has been a paradigm shift in design industries, and, historical precedents should be carefully studied.
3. New low-unit certificate programs should have “*appealing*” names.
4. All promotional department handouts need to be updated to reflect the program revisions.
5. Check Cabrillo Community College for the excellent greenhouse infrastructure and program.
6. Greenhouse Improvement Plan should be an integral part of department program.
7. Garden at Child Development in Saddleback College may be a wonderful opportunity for the inter-department collaboration.
8. Closer department marketing collaboration with Saddleback College marketing efforts may need to be pursued. – Qantas Club, CTE Grants, etc.



Advisory Board member comments:

1. For Therapeutic Garden, possible funding may be available from Veteran's Center.
2. State Library System can be a great research resource for the external funding availability.
3. As all planned gardens are working research labs, it is important to capture all experimental data.
4. It is important not to underestimate the importance of women's needs of well-being, such as, battered women's group or female VET students.
5. Therapeutic Garden may need to be treated as "Sanctuary" for students, faculty, staff and administrators, as well as local communities.
6. External connection to Aquaponics / Hydroponics / Vertical production firms is critical for the success of urban farming program.
7. Habitat for Humanity could be a good example to look into.
8. Giving "Sense of Ownership" to students is important for the long term maintenance for all gardens planned to retain the initial quality of implementation.
9. Focusing on well executed maintenance would be the key to success of the program, and, pursuing landscape maintenance as a professional career can be "big".
10. Department has been performing with forward thinking and progressive curriculum, and, its efforts should be recognized with success of the program.
11. Initiating the inter-department collaboration is brilliant and commendable.
12. Providing "Hands-on" experience by students through various garden projects is an excellent implementation, emphasizing the scientific value of the program.
13. Overall, department have been proactive pursuing the excellence of program, and, making huge positive impact on the student's outcome with "outside the box" creative thinking. The difference in the quality of program made during the past 5 years has been "leaps and bounds", and, Advisory Board is strongly encouraging keeping up the great work.



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DATE: April 13, 2017

TIME: 8:00 am – 9:00 am

LOCATION: VIL 24-1

ATTENDED: Kurt Buxton, Jodie Cook, Wes Murray, Ron Vanderhoff
Robert Farnsworth, Ken Lee
Tina Maldini, Robert Morris, Kerry Donovan, Karen Vandebroek

Department Chair Report:

- New certificate programs proposed – Urban Farming, Horticulture Therapy
- On-going inter-department curriculum collaboration – Culinary Arts, Gerontology
- 2-year Greenhouse Strategic Plan on progress – “Greenhouse to **GREEN** House”
- Spring Plants Sales on April 27 & 28, 2017

Department Project Report:

- Urban Farming Research Garden – Research lab for Urban Farming program
- Horticulture Therapy Garden - Research lab for Horticulture Therapy program
- Aquaponics / Hydroponics Garden - Research lab for Sustainable Horticulture program
- Water Management Research Garden - Research lab for Sustainable Horticulture program

Department Needs:

- Funding Resources - ***It is critical to find appropriate funding resources to carry on the department's vision and program expansion. And, we need Advisory Board's support to pursue the external funding resource, especially to accomplish the planned garden projects in timely manner.***
- Design Computer Lab (ASLA Accreditation)
- Enrollment Management
- Community Outreach / Collaboration